



## **PRIVACY POLICY**

MOSHAL SCHOLARSHIP PROGRAM SOUTH AFRICA NPC, a non-profit company registered in South Africa under registration number 2016/285825/08 and having its registered address at 55 Greenfield Road, Greenside, Gauteng, South Africa, 2193, Postnet Suite 20 Private Bag X12 Greenside, Gauteng, 2034 (“MSP”)

MSP is committed to complying with the Protection of Personal Information Act 4 of 2013 (the **Act**) and to protecting your personal information and privacy.

This policy sets out the basis on which any personal information MSP collects from you, or that you provide to MSP, will be processed by MSP. Please read the following carefully to understand our views and practices regarding your personal information and how we will treat it.

## **INFORMATION WE COLLECT FROM YOU**

This is information about you that you give MSP by completing an application for a Scholarship or by corresponding with MSP by phone, e-mail, via our website or otherwise. The information you give MSP may include your name, identification number, address, e-mail address, phone number, birthday, health information, race, financial information, socio-economic information and/or student number.

In some instances, MSP may receive your personal information from third-parties such schools, NGOs or Universities.

Should your personal information change, please inform MSP and provide MSP with your corrected personal information as soon as reasonably possible to enable MSP to update your personal information on its systems.

## **WHY DOES MSP COLLECT YOUR INFORMATION?**

MSP may collect your personal information for the following purposes:

- to assess and/or verify your suitability for a scholarship award;
- to carry out MSP’s obligations or enforce your obligations arising from any contracts entered into between you and MSP;
- to provide you with the information and services that you request from MSP and for MSP to request



information it may require from you;

- for analysis, evaluation and research regarding alumnus, students who succeeded in obtaining scholarships from MSP, as well as those applicants that did not succeed;
- for marketing purposes in respect of MSP events or initiatives;
- for use online, on the MSP website and social media platforms; and
- for use in pamphlet materials to market you to potential employers in so far as you are a Scholarship awardee.

## **WHO MAY MSP SHARE YOUR INFORMATION WITH?**

MSP may share your personal information with affiliates, the donor, employees, consultants, potential employers, trainers, other students assisting MSP on-campus, suppliers, government bodies/regulators and sub-contractors for the purposes set out above.

MSP may also disclose your personal information to third parties, if it is under a duty to disclose or share your personal information in order to comply with any legal obligation, or in order to enforce any contractual terms and conditions and other agreements; or to protect the rights, property, or safety of MSP, its students, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

## **WHERE DOES MSP STORE YOUR INFORMATION?**

The data that MSP collects from you may be transferred to, and stored at, a destination outside the Republic of South Africa (“**RSA**”). It may also be processed by staff operating outside the RSA who work for MSP or for one of its affiliates or suppliers. By submitting your personal information, you agree to this transfer, storing and/or processing. MSP will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

Unfortunately, the transmission of information electronically is not completely secure. Although MSP will do its best to protect your personal information, it cannot guarantee the security of your data transmitted. Once MSP has received your information, it will take appropriate, reasonable technical and organisational measures to protect your information and will notify you of any loss or any unauthorised use, disclosure or processing of your personal information.



## **RETENTION AND ACCESS TO INFORMATION**

MSP will not retain your personal information longer than the period for which it is needed, unless MSP is required by law to do so, or you consent to MSP retaining such information for a longer period.

You have the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request will be subject to a fee to meet MSP's costs in providing you with details of the information it holds about you.

## **CHANGES TO OUR PRIVACY POLICY**

Any changes made to this privacy policy in the future will be posted on the website and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our privacy policy.

## **WHO CAN YOU CONTACT REGARDING YOUR PERSONAL INFORMATION AND THIS POLICY?**

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to [southafrica@moshalscholarship.org](mailto:southafrica@moshalscholarship.org).

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